

**BOROUGH OF PINE BEACH**

**WORK MEETING**

**February 12, 2024**

The Mayor and Council of the Borough of Pine Beach held a meeting on February 12, 2024 in the Municipal Building, 599 Pennsylvania Ave. at 7:30 PM. Mayor Cuneo called the meeting to order and read the STATEMENT OF ADEQUATE NOTICE:

IN COMPLIANCE WITH THE 'OPEN PUBLIC MEETING LAW' P.L. 1975 C 231 NOTICE OF THIS MEETING WAS SENT TO THE ASBURY PARK PRESS AND THE STAR-LEDGER AND POSTED ON THE BULLETIN BOARDS OF THE PINE BEACH MUNICIPAL BUILDING AND THE PINE BEACH POST OFFICE. THIS STATEMENT SHALL BECOME A PART OF THE OFFICIAL MINUTES OF THIS MEETING

Mr. Keesling	Mrs. McGee	Mr. Newman	Mr. Polhemus	Mr. Saxton	Mr. Wieck
present	present	present	present	present	present

At the Mayor's request and in consideration of meeting guest he moves an agenda item from Mr. Keesling's report. Mr. Keesling introduces Melanie Dougherty. Melanie continues that she is a grant writer for Big Brothers Big Sisters. Her position makes her verse in Federal and County grants. Ms. Dougherty is willing to volunteer her time and efforts to seek grant opportunities the Borough can obtain. Mr. Keesling concludes that he will continue to work with Ms. Dougherty and come back to the Council with some of these grant opportunities that will serve the Borough best.

**NEW BUSINESS**

Review of Resolutions:

**2024-19** Bills Resolution in the amount of \$1,317,329.63

**2024-20** Authorizing the execution of an interlocal service agreement for Pheonix Automated Property Reporting system between the Borough and Ocean County Prosecutor's Office

**2024-21** Authorizing the execution of the shared services agreement with the County of Ocean for the Prosecutors FAST Program FY2024

**2024-22** Authorizing the application submission for FY2024 NJ DCA Local Recreation Improvement Grant (LRIG)

**2024-23** Authorizing the local match of \$5,000 for the LRIG FY2024

**2024-24** Appointing Robert Adams, Esq. as Alternate Prosecutor for the 2024 year

**2024-25** Authorizing payment #6 FINAL to Guimar General Contractor, LLC. in the amount of \$12,939

**2024-26** Authorizing the closeout of the Water Storage Tank project and acceptance of the maintenance bond for Guimar General Contractor, LLC.

**2024-27** Authorizing Mayor to sign Inter Local Shared Service Agreement with Beachwood Borough for their use of Pine Beach's W2 Water Treatment Licensed Operator, Micheal Sedlak, from January 29 – April 19, 2024

**MAYOR'S REPORT**

Mayor Cuneo states that the Engineer has obtained three quotes for the pavilion at Vista Park. All three quotes exceed the threshold and must go out to bid for this project. Project is moving forward with hopes of use for the summer events.

## COUNCIL PRESIDENT WIECK

Mr. Wieck gives an update from January's agenda, the building cleaning maintenance schedule. Public Works has been diligently cleaning at the end of each week and the Council is please with their efforts.

The Station Ave. boardwalk ramp is being worked on by a Scout. Hopefully this will eventually lead to a new slide.

## J. KEESLING

Mr. Keesling asks if he has permission to purchase a monitor for the Council room for presentations and Zoom. Mayor suggests submitting it to finance as we are operating on a temporary budget.

Mr. Keesling continues with requesting to attend a Rutgers Course for elected officials, Mayor encourages this but at cost to the Council member.

Mr. Keesling states that when walking throughout town he has recognized storm drains to be clogged, Mike Sedlak, Public Works Supervisor states that storm drains were cleaned on Friday prior to this meeting.

Mr. Keesling encourages a Spring cleanup.

## L. MCGEE

Mrs. McGee attended the NJLM newly elected official orientation. She states that it was a fantastic opportunity to learn.

Mrs. McGee states she attended the PBVFC installation dinner and appreciated being included and congratulates all.

Egg Hunt is March 21<sup>st</sup>, 1pm Vista Parl. Mrs. McGee has received the eggs and other decorations for the event and states now we just need good weather.

Mrs. McGee makes a suggestion to the Council to re-instate the Trunk-or-Treat event at Vista Park. The Council unanimously agrees this event can be researched and to reach out to the PBES to make sure they do not sponsor this event at the school already to conflict with attendance. Mrs. McGee agrees to make a few calls and to bring more event details to a future meeting.

Mayor Cuneo suggests bringing back the Summer Movie event in the park as it was always successful in prior years. Mrs. McGee agrees.

## R. NEWMAN

Mr. Newman shares documentation from the PBVFC for an increase in the donation amount that the Fire Co. receives annually from the Borough. Mr. Newman shares the amount requested of \$10,500 from the \$4,300 the Borough has budgeted for in previous years. The Mayor states that this may be the budget amount, but the Borough has contributed to the PBVFC in other ways, local matches, insurance, LOSAP, excreta. Mr. Keesling requests that the Fire Co. present their call numbers and their operating budget for full transparency. John Kubilewicz, PBVFC President agrees to sharing these figures.

Mr. Newman continues that the Office of Emergency Management is looking to relocate since moving the office within the Borough last year due to accreditation requirements. There is a suggestion from OEM officer Kevin Simon to relocate at the PBVFC Fire House.

Mr. Polhemus asks Kevin Simon if there was an emergency today would the OEM office be prepared in its current state. Kevin states they are prepared with assistance from the PBVFC.

Mr. Newman asks when the Interlocal agreement with Beachwood First Aid is up and the Mayor states 2025.

Mr. Newman shares a photo with the Council and Public of the water tower before repairs, he thanks the Mayor, Council, Engineer, Public Works, and any others who dedicated hard work to get the Water Tower repairs completed. He also thanks everyone for the support on the Veteran's Monument Project, there is about \$1,300 left to fundraise for the plaque.

## R. POLHEMUS

Mr. Polhemus suggests adding electricity to the Bluff to make events easier. Mr. Saxton suggests a quite generator that could be used on the Bluff and at Vista for events. Mike Sedlak agrees to obtain quotes on this item.

Mr. Polhemus thanks the PBVFC for inviting him and his wife to the installment dinner. States they had a lovely evening and congratulated the incoming officers.

Mr. Polhemus updates the Council on a prior personnel matter regarding the Department of Public Works. All repairs requested have been completed. Mr. Polhemus agrees that a good maintenance record moving forward must be had.

## J. SAXTON

Mr. Saxton thanks Mike Sedlak, Public Works Supervisor, for moving quickly on these fleet repairs. He continues that the Court upgrades are moving along, cameras are installed, and quotes are coming in for the replacement of the door, locks, and new installation of safe deposit and drop box.

Mr. Saxton provides the Council with a flow chart for the potential process of obtaining a cannabis license in the Borough. Mr. Saxton explains that it is the intent for the first step always be applicant obtaining NJ state license, meeting with the Council Liaison, and the Code Enforcement/Zoning Officer. With the applicant needing a host Municipality, the Borough will hold a pivotal pin in their process in obtaining a license. Mr. Saxton asks for Council to bring any questions or concerns to his attention as he is looking to have this go to Public Hearing as soon as legal department gives him the okay. Mr. Newman thanks Mr. Saxton for all his research and hard work.

## PUBLIC WORKS

Mike Sedlak requests to have Resolution 13-80 amended, changes required have been submitted to Clerk and is on for adoption at the next Council meeting.

## CLERK

February's newsletter will be released Monday 2/26 and requests all submissions to be in via email on 2/21 so our team can format it. Rabies Clinic is Saturday March 2<sup>nd</sup> 9-10am at the Public Works garage.

## PUBLIC COMMENTS:

John Kubilewicz thanks the Mayor and Council members who came out Saturday night to their installation dinner and hopes everyone has a great evening.

Mr. Kubilewicz continues that grant season is in full swing and they are working on FEMA grant application for this year.

An update on the Fire House is given and they are waiting on windows to be delivered and is dealing with the supply chain issues.

Mr. Kubilewicz states the County has denied the request for the Fire Code and he will meet next week with the State Fire Marshall to see how much money they are pulling out of Pine Beach.

Mr. Kubilewicz asked the Clerk how frequently the PB Newsletter is going out and answered that we aim for quarterly. Mr. Saxton asks Mr. Kubilewicz if there has been any additional communication for steady funding from the state and Mr. Kubilewicz states he will need to work with the new Senator to get this accomplished.

There were no further matters to be discussed and the meeting was adjourned following a motion by Mr. Newman and a second by Mr. Polhemus. All were in favor and the meeting was adjourned.

  
Hannah L. Jacobus, Clerk

Approved: 3/13/2024